



GROUNDWORK NORTH WALES
POLICIES AND PROCEDURES

ENVIRONMENTAL

POLICY NUMBER
GW&F 15

HUMAN RESOURCES POLICY TRACKING SHEET

Note:

Following the introduction of this tracking sheet in September 2009 viewers will be able to track when and where changes to this policy have been made, thus providing reassurance that the policy is up to date with current legislation.

ENVIRONMENTAL POLICY & PROCEDURE					
Action	Date	Author	Section Modified (page no/paragraph)		Reason for Change
Approved by Trust Board	Nov 2002				
Updated	Feb 2006 June 2007				
Revised layout	Jan 2010	AB			
Updated logo and wording to GW North Wales	October 2010	CH	All	All	Organisational name change

Groundwork North Wales is an environmental organisation specialising in environmental regeneration working through partnerships with local communities, businesses and the public sector.

Groundwork North Wales is aware that its activities have an impact on the environment, and is committed to the prevention of pollution and continual improvement of its environmental performance by establishment of the BS8555 Environmental Standard, an Environmental Management System. This will involve setting objectives and targets for the management and reduction of its environmental impacts and other environmental requirements which will be monitored by the Trust.

Overall responsibility for the Environmental Policy lies with the Board of Directors. Individual responsibilities will be assigned for specific aspects of the Policy.

To attain these objectives Groundwork North Wales will:

- Ensure that all staff are informed and trained to take into account environmental issues in their areas of work, and assist them with their specific environmental responsibilities.
- Provide staff with training and access to information to enable them to fulfil their environmental responsibilities.
- As a minimum, comply with all relevant environmental legislation, and where possible exceed them, in all of the Trust’s activities.
- Communicate this Environmental Policy openly with all partners, customers, suppliers, insurers, the Enforcing Authorities and the public and provide clear communication routes for interested parties to contribute to policies.
- Consider environmental impacts of new projects at the design stage. Projects will be designed to minimise potential environmental risks and to promote conservation of natural resources.
- Seek to reduce the consumption of raw materials, water, energy and fuel. Seek to purchase alternative, environmentally less damaging materials.
- Seek to minimise waste and where practical seek to reuse or recycle unavoidable wastes. All other wastes will be disposed of in a safe and legal manner.
- Encourage our customers and suppliers to subscribe to our environmental principles and evaluate their environmental performance.
- Set up procedures to assess the environmental impact of our operations and develop programmes which will enable the Trust to continually improve its environmental performance. The effectiveness of the Policy will be monitored and reviewed on an annual basis to ensure continual improvement.
- Reduce our consumption of electricity in the offices and monitor on an annual basis.

Signed:.....Executive Director

Date:.....